



MACKENZIE ENVIRONMENTAL EDUCATION CENTER

W7303 County Road CS & Q

Poynette, WI 53955

608-635-8105

Day Field Trip Reservation Form

NOTE: Your reservation is not confirmed until this form is completed and returned with \$10 fee.

School or Group _____

Address _____ City _____ Zip _____

E-mail address _____

County _____ Phone # () _____

Teachers or Leaders _____

Group Size _____ Grade(s) _____ Number of previous visits _____

Date of Visit _____ Arrival Time _____ Departure Time _____

What are your educational objectives for visiting MacKenzie? _____

Is this a part of a unit you are teaching: _____ If so, what unit? _____

Would you like to study something specific when you visit? _____ If so, what? _____

Do you have any comments or requests? _____

Please see the reverse side of this form to request teaching aids.

If you must cancel your visit, MacKenzie staff will work with you to re-schedule it.

I have read the information packet and agree to follow the procedures and rules as outlined.

Signature _____ Date _____

For MacKenzie Staff Use Only

	Date of Reservation Request
	\$10 Group Reg. Fee Paid
	\$2/Student Fee paid
	Add'l. \$1/Student (educator)
	Total Amount Paid

Request for Teaching Aids

Check the items you wish to receive. To reduce copying and postage costs, you will receive only one copy of each item. You may obtain additional copies of the Wildlife Exhibit Guide and trail guides for other teachers or leaders when you arrive for your visit. If you need additional copies of any of the other items, please duplicate them before your visit.

Please share the materials with the other teachers or leaders so that all of you are prepared for your visit. This will make your visit more enjoyable and more meaningful.

Materials

- Wildlife Exhibit Guide
- Nature Trail Guide
- Wildlife Trail Guide/Accessible Wildlife Trail Guide
- Hardwood Trail Guide
- Nelson Log Cabin/Logging Museum Guide
- Aliens and Oddities Museum Guide
- Many Senses Scavenger Hunt
- Conservation Museum Activity Guide
- Conservation Museum Scavenger Hunt
- Wildlife Exhibit Discovery Trail
- Arboretum Guide
- The Pond Community (*pans and nets available upon arrival*)
- Compass Skills 101 (*NEW !*) (*compass' available upon arrival*)

- Ecology Trail Guide (available on our web site at <http://www.wiwf.org/education/facility.php>)
- Conifer 1 & 2 Trail Guides (available on our web site at <http://www.wiwf.org/education/facility.php>)

Please fill out the reservation form on the reverse side of this form.

For MacKenzie Staff Use Only – Date Materials Sent _____
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