



Friends of the MacKenzie Environmental Education Center SCHOLARSHIP PROGRAM

The Friends of the MacKenzie Environmental Education Center (the Friends) is a non-profit organization made up of volunteers whose purpose is to encourage, perpetuate and promote environmental education. They work with the Wisconsin DNR and the Wisconsin Wildlife Federation to operate and maintain the facility and programs at the MacKenzie Center.

To encourage participation and to help make field trips affordable to all schools and other organizations the Friends have established a scholarship program. The scholarship program is intended to provide limited financial assistance paid directly to visiting groups based on their needs. If your group has reserved a date on our program calendar and you find that the trip may be in jeopardy due to limited finances, we encourage you to apply for assistance.

- Step 1: Fill out the Scholarship Form and *mail directly to the Friends* of the MacKenzie Center. Make sure to fill it out completely. **Scholarship applications must be submitted a minimum of 30 days prior to your scheduled visit in order to allow for necessary processing**
- Step 2: The Friends of MacKenzie's Scholarship Committee will review all incoming applications as they are received and respond directly to the contact person named in the application within 10 working days of its receipt.
- Step 3: Upon approval, a check will be mailed directly to the school or group named in the application. (Checks will be made out to the school or organization as well.)

Please Note:

- ❖ With limited funds, scholarships are based on your need and can be awarded as follows: Day Field Trips, a percentage of \$2/student; Day Camp, a percentage of \$10/student; and Overnight Camp, a percentage of \$20/student with a maximum of \$1000.00 per school per year.
- ❖ Scholarships are awarded at the discretion of the Friends of the MacKenzie Center. Funding levels are based on need being measured as the percentage of the students attending that are eligible for free, or reduced, school lunch programs. (For example, if your group of 50 students is coming for a day camp and 60 percent of the students qualify for free, or reduced school lunch programs the calculation would be 50 students, times 60 percent, times \$20.00 equals a \$600 scholarship.)
- ❖ The scholarship committee reserves the right to verify the information shown on the application form.

Questions and Applications should be directed to:

Friends of the MacKenzie Center
c/o Don Jackson, Treasurer
W9301 Voss Road
Poynette, Wisconsin 53955
Email: drjackson1@aol.com
Phone: (608) 635-4071

APPLICATION FORM

Check the program that your group is participating in:

- Day Field Trip
- Day Camp
- Overnight Camp

Name of Group: _____

Group Leader's Name: _____

Group's School Address: _____

Selected Dates and Times of visit: _____

Contact Phone Number: _____

Contact Email address: _____

Grade Level: _____

Approximate Number of Students in Group: _____

What percentage of the students in your group get free &/or reduced lunches? _____

Total amount of out-of-pocket money each student must pay? _____

Statement of True Need or Justification for Funding: _____

Total amount of Scholarship requested? _____

Signature _____ Date _____